

**State of Alaska**  
**Vehicle Rental Tax Quarterly Tax Return**  
**Instructions**

**Who Must File a Vehicle Rental Tax Quarterly Tax Return and Due Dates**

A person required to collect from the renter and remit to the department a vehicle rental tax imposed by AS 43.52 is required to file a Vehicle Rental Tax Quarterly Tax Return. The quarterly tax return is due to the State of Alaska Department of Revenue according to the schedule listed below:

<b><u>Calendar Quarter Ended</u></b>	<b><u>Due Date</u></b>
March 31	April 30
June 30	July 31
September 30	October 31
December 31	January 31

**Tax Rates**

AS 43.52.020 levies a tax of **10 percent** of the total fees and costs charged for the lease or rental of a **passenger vehicle**. AS 43.52.030 levies a tax of **3 percent** of the total fees and costs charged for the lease or rental of a **recreational vehicle**.

**Exemptions**

- (1) A lease or rental contract that contains a term **exceeding 90 consecutive days** is exempt from the vehicle rental tax. Lease extensions, renewals, and new or supplemental contracts may not be combined with previous contracts in determining whether a lease or rental contains a term exceeding 90 consecutive days.
- (2) The vehicle rental tax does not apply to the leases or rentals for **official use to federal, state, or local government agencies** (AS 43.52.090). The rental agency must obtain a completed **Government Use Exemption Certificate** from the renter that specifies the nature of the exemption and contains a signed certification by the renter that the lease or rental is authorized by the government agency for official use. The rental agency has the option of using the State of Alaska's Government Use Exemption Certificate form or providing all of the information contained on the State's form as part of the rental agreement contract or as an addendum to the contract.

**Where to File**

Department of Revenue  
Tax Division  
PO Box 110420  
Juneau, AK 99811-0420

**Wire Transfers**

Payment in an amount equal to or greater than \$100,000 must be made by wire transfer as prescribed in 15 AAC 05.310. Notify the State of Alaska, Treasury Division at 907.465.2360 or by FAX at 907.465.4019 regarding the particulars of the transfer the day before the wire transfer is due. Wire payments to:

State Street Bank & Trust Company  
Boston, Massachusetts  
ABA #011000028  
For Credit to the State of Alaska  
General Investment Fund, AY01  
Account #00657189

**Penalties**

- (1) Late filing of return. A person that does not file its return by the due date is subject to a failure to file penalty of 5% of the unpaid tax for each 30 day period or portion of a period the return is late, up to a maximum of 25%.
- (2) Late payment of tax. A person that does not pay the full amount of tax when due is subject to a failure to pay penalty of 5% of the unpaid tax for each 30 day period or portion of a period the payment is late, up to a maximum of 25%. If during any period or portion of a period, both the failure to file and failure to pay penalties are applicable, only the failure to file penalty is imposed.

**Interest** will be assessed on any unpaid tax at a rate of 11% per annum, compounded quarterly.

**Line by Line Instructions**

**Line 1** Enter gross fees and costs charged for lease or rental of passenger vehicles during the calendar quarter. See definitions of "fees and costs", "calendar quarter" and "passenger vehicle" found in the Definitions section of instructions.

**Line 2** Enter tax exempt fees and cost charged for the rental or lease of passenger vehicles during the calendar quarter. See Exemptions section of instructions for charges that should be included on this line.

**Line 3** Subtract **Line 2** from **Line 1** and enter results on **Line 3**.

**Line 4** Multiply **Line 3** by **10% or .10** and enter results on **Line 4**.

**Line 5** Enter gross fees and costs charged for lease or rental of recreational vehicles during the calendar quarter. See definitions of “fees and costs”, “calendar quarter” and “recreational vehicle” found in the Definitions section of instructions.

**Line 6** Enter tax exempt fees and cost charged for the rental or lease of recreational vehicles during the calendar quarter. See Exemptions section of instructions for charges that should be included on this line.

**Line 7** Subtract **Line 6** from **Line 5** and enter results on **Line 7**.

**Line 8** Multiply **Line 7** by **3% or .03** and enter results on **Line 10**.

**Line 9** Add **Line 4** and **Line 8** together and enter results on **Line 9**.

**Line 10** If you are **filing an amended return**, enter the Vehicle Rental Tax paid when you filed the original return for the same calendar quarter. If you are **not filing an amended return**, enter zero on this line.

**Line 11** Subtract **Line 10** from **Line 9** and enter results on **Line 11**. If the results are positive, taxes are due to the Department. If the results are negative, you will receive a refund from the Department.

## Definitions

**Calendar Quarter** means the period of three calendar months of the calendar year each beginning January 1, April 1, July 1, and October 1.

**Commercial Vehicle** means a motor vehicle or a combination of a motor vehicle and one or more other vehicle that is used to transport property or more than 15 passengers (including the driver), used on a land highway or vehicular way, weighs more than 26,000 pounds or transports hazardous materials.

**Department** means the Department of Revenue.

**Emergency or Fire Equipment** means equipment that is necessary to the preservation of life or property.

**Farm Vehicle** means a vehicle that is controlled and operated by a farmer, used to transport agricultural products, farm machinery, or farm supplies to or from that farmer’s farm, not used in the operations of a common or contract motor carrier, and used within 150 miles of the farmer’s farm.

**Federal, State or Local Government Agency** means domestic federal, state and local agencies, as well as foreign agencies exempt by federal law from the tax and

which possess a tax exemption card issued by the United States Department of State.

**Fees and Costs** means all charges incurred by the renter for the lease or rental of a passenger or recreational vehicle without regard to billing practices, credit procedures, or bad debt and includes amounts paid to, or retained by, travel and other agents as a commission or fee for services related to the leasing or rental of a passenger or recreational vehicle. All charges incurred **do not include:**

- fees from the sales of automobile liability insurance, loss damage waiver insurance or personal accident insurance
- parking tickets
- sales or excise taxes
- payment for damages to the vehicle during the rental period
- concession fees paid to an airport
- separately itemized charges for pots, pans, linens, cellular telephones, child car seats, global positioning systems and other personal property
- cancellation fees
- certain adjustments made at the end of a contract for fuel, damage, towing fees and overdue penalties

**Passenger Vehicle** means a motor vehicle (self-propelled, but not by animal or human power) that is driven or moved on a highway or other public right-of-way in the state. Passenger vehicles do not include commercial vehicles, emergency or fire equipment, farm vehicles or recreational vehicles.

**Recreational Vehicle** means a motor vehicle or trailer for recreational dwelling purposes, a motor home or other vehicle with a motor home body style, a one-piece camper vehicle or any other self-propelled vehicle with living quarters.

**Vehicle** means a device in, upon, or by which a person or property may be transported or drawn upon or immediately over a highway or vehicular way or area. Vehicle does not include devices used exclusively upon stationary rails or tracks, mobile homes or watercraft.

## NEED HELP?

These instructions are not regulations and are offered only for the convenience of the taxpayer in completing this form. The applicable regulations may be found at 15 AAC 52.010 - .990. If you have any questions regarding these filing requirements, please contact:

Department of Revenue, Tax Division  
550 West 7<sup>th</sup> Ave, Suite 500  
Anchorage, AK 99501  
Phone 907.269.6620 Fax 907.269.6644